



Ministero dell'Università e della Ricerca
ALTA FORMAZIONE ARTISTICA E MUSICALE
CONSERVATORIO DI MUSICA "SANTA CECILIA"

00187 Roma - Via dei Greci, 18 - Tel. 06-36096720
www.conservatoriosantacecilia.it



Co-funded by
the European Union



**INTERNATIONAL OPEN CALL FOR THE ASSIGNMENT OF A QUALIFIED
TECHNICAL SUPPORT SERVICE WITHIN "OPERA OUT OF OPERA 2"
PROJECT ACTIVITIES**

Art. 1 - Object and purpose of the call

Conservatorio Santa Cecilia di Roma looks for an institution / company with extensive and proved experience in the management and implementation of European projects funded in the context of EU policies and programs, for the assignment of the qualified technical support service of the activities of the OPERA OUT OF OPERA 2 project, co-financed by the Creative Europe program, Cooperation projects.

GIVEN THAT

- Conservatorio Santa Cecilia has successfully implemented the European project "OPERA OUT OF OPERA", EACEA 2018 - 2407 co-financed by the Creative Europe Program, Small-scale cooperation projects;



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- Conservatorio Santa Cecilia has also won the European project "OPERA OUT OF OPERA 2" n. 101055724 - O.O.O. 2 - CREA-CULT-2021-COOP CREA Lump Sum MGA - Multi & Mono: v1.0 agency EACEA European Commission, which develops the objectives and the actions of the aforementioned O.O.O.

- Conservatorio Santa Cecilia is required within the signed Grant Agreement to carry out a series of project activities as specified in the Application Form and in the Partnership Agreement, signed by all project partners, in cooperation with the following consortium:

1. 'the coordinator': CONSERVATORIO MUSICA "SANTA CECILIA" (CMSCR), PIC 943626477, established in VIA DEI GRECI 18, ROME 00187, Italy,

and

2. ASSOCIATION EUROPEENNE DES CONSERVATOIRES, ACADEMIES DE MUSIQUE ET MUSIKHOCHSCHULEN AISBL (AEC), PIC 945709649, established in AVENUE DES CELTES 20, BRUXELLES 1040, Belgium,

3. UNIVERSITAT MOZARTEUM SALZBURG (MOZARTEUM), PIC 949452879, established in MIRABELLPLATZ 1, SALZBURG 5020, Austria,

4. KUNSTHOGSKOLEN I OSLO KHIO (OSLO), PIC 949598961, established in FOSSVEIEN 24, OSLO 0155, Norway,

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5. WALLMUSE (WALLMUSE), PIC 948631289, established in 10 RUE DE PENTHIEVRE, PARIS 75008, France,

6. NOVA OPERA (Nova Opera), PIC 889811556, established in MOSKOVSKA STREET, HOUSE 8-B, KIJEV 01010, Ukraine,

7. INSTITUTO POLITECNICO DO PORTO (IPP), PIC 991473861, established in RUA DR ROBERTO FRIAS 712, Porto 4200-465, Portugal, 1 Associated with document Ref. Ares (2022) 4347425 - 13/06/2022

8. STOCKHOLMS KONSTNARLIGA HOGSKOLA (UNI STOCKHOLM), PIC 948201676, established in LINNEGATAN 87, STOCKHOLM 10450, Sweden

- the project duration is 36 months (from 1/07/2022 to 30/06/2025).

The selected institution / company shall carry out the following activities:

a) Budget management and technical and financial reporting of the entire project, coordinating and supervising the reporting of project partners and assisting Conservatorio Santa Cecilia in reporting process;

b) Drafting of the E-Report for the financial part at the end of the project;

c) Drafting the required report evaluations (intermediate and final) reports provided by the Application Form;

d) Any other reporting process as a result of related to the previous ones;

e) Audience engagement and communication activities: support for the implementation

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of cluster initiatives, the local communication plan and the involvement of stakeholders.

Art. 2 - Selection requirements

The selection is open to those institutions / companies holders of VAT/IVA, who can prove experiences/records:

- in the management and reporting of Creative Europe projects (at least 6 projects);
- in the reporting of European projects with more than 5 partners (at least 8 projects);
- in the reporting of European projects on behalf of Public Bodies (at least 3 projects);
- in the implementation of communication activities in the context of projects financed by European funds (at least 3 assignments).

Written and spoken knowledge of English and French are required.

The applying institution must be legally established in the European Union.

Art. 3 - Duration and amount of the contract

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For the global implementation of the provisions of Article 1, Conservatorio Santa Cecilia will provide the contracting institution / company with a global fee equal to a maximum of 44,000.00 Euros gross, inclusive of VAT, R.A and statutory taxes according to the Italian law. This amount does not include travel and subsistence expenses related to the assignment which will be calculated on the basis and within the parameters and amounts established in the project itself. All the mentioned amounts



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shall be covered under the budget of the project and within the limits and the conditions of the project's Grant Agreement.

The contract will run from the date of signing and will end by 31/08/2025 (unless documented reporting needs and possible extension of the project). It is also specified that for any reason extensions of the project are necessary, the aforementioned remuneration is to be considered unchanged.

Art. 4 - Methods for submitting expressions of interest

Applications for participation in the call must be addressed to the Director of the "S. Cecilia", Via dei Greci 18, 00187 - Rome, with reference

ASSIGNMENT OF THE QUALIFIED TECHNICAL SUPPORT SERVICE 0002

and must be sent to Conservatorio Santa Cecilia office, under penalty of exclusion, and must reach the Office, under penalty of exclusion, no later than 25/08/2022.

Art. 5 - Documentation

The application, to be presented to the COMMISSARION DIRETTORE M° PAOLO ROTILI should be sent via registered mail PEC to

conservatorioroma@postecert.it

and

amministrazione@conservatoriosantacecilia.it

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and

direzione@conservatoriosantacecilia.it

and shall include:

- Curriculum vitae of the body/company with evidence of the requirements of Art.2;
- Self-certification certifying the required language skills.

Art. 6 - Selective procedure

Applications will be examined by a special Committee and proven experiences of the institutions/companies and professional CV will be qualitative and quantitative evaluated.

Roma, 26th July 2022

Il Commissario Direttore

M° Paolo Rotili